



SAMSKRUTHI SCHOOL

Affiliated to CBSE No: 931113
Kakkidippuram, Post Alankode, Malappuram Dt.
Email: samskruthipanthavoor@gmail.com
Phone : 04942944304, 04942656900
Run by: Samskruthi Educational and Scientific Research Charitable Trust

Date: 01/02/2025

No.1/DO/2025

To,

The District Educational Officer
Department of General Education
Tirur

Respected Sir,

Sub: Request to visit the school and issue necessary Certificates for Extension of CBSE Affiliation

Ref: As per the guidelines of affiliation bylaw our school need to submit attached copy of certificates (Appendix III) attached with the application.

Our School a secondary school affiliated to CBSE. This provisional affiliation expire on 31/03/2026. So, we are supposed to apply for extension of the provisional affiliation before 28/2/2025.

As per guidelines, the attached appendix III is need to be attested by the District Educational Officer of the concerned district.

And this has to be submitted along with the application for renewal of affiliation. Hence, I request your excellency to visit our institution and attest the attached copy of certificates.

Principal

(Signature)
01/02/25

Enclosures

1. Appendix III form
2. Copy of NOC
3. Copy of Trust Deed
4. Copy of Lease Agreement (2)
5. Copy of fitness Certificate
6. Copy of Fire and Safety Certificates
7. Appendix XIII (safe drinking water and sanitary certificate)
8. Salary Certificates (Attested by Bank)

AJEESH JOSEPH
PRINCIPAL
SAMSKRUTHI SCHOOL
PANTHA VOOR

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPDR and the National Building Code)

PART-A

[This part is to be filled-up by the school and to be produced before the District Education Officer along
all supporting documents and certificates in original]

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	
2	Name of the School as per affiliation letter of CBSE:	931113
3	Address of the School:	Samskruthi School, Pundhavyoor
4	Standard/level/class up to which the school is running:	679555 PIN
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	French to 10th Class YES/NO
6	U-DISE code allotted to the school:	32050700117
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	Samskruthi Educational and Scientific Research Charitable Trust
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
9	Purpose of present application:	Extension Upgradation
10	Location of school	Rural Area

- In the municipal limits of metropolitan city
- In the municipal limits of city having population more than 15 Lakhs
- In the hill areas (as per planning commission norms)
- In the municipal limits of capital city of a state
- In the municipal limits of class-x cities
- On an island
- In the municipal limits of a hill station
- In the municipal limits of city having

Anurag Tripathi

**ANURAG TRIPATHI, IRPS
SECRETARY
Central Board of Secondary Education
Preet Vihar, Delhi**

(51)

		APPENDIX 15. Is the school situated outside municipal limits of any town/city?
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	NO YES/NO
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	NA
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES YES/NO
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes YES/NO
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	AREA IN SQ.M 9000 Sq.M
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease Deed
16	Name of the Owner/Lessee of the land in respect of point-14 above:	Secretary Samskruith Trust
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO 30 TOTAL YEARS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO YES/NO if yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES YES/NO
19(a)	If yes the date of last inspection:	
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes YES/NO
20(a)	If yes the date of last inspection:	22/07/2024
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes YES/NO
21(a)	If yes the date of last inspection:	22/11/2024
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes YES/NO
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government? CBSE Circular 2013 No. 5/2013, 15/02/2013	Yes YES/NO

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 Central Board of Secondary Education
 Prati Vihar, Delhi

52

Yes YES/NO

(Payment by cheque or cash to the individuals is not allowed)

MEMBER
SAMSKRUTHA SCHOOL
PANTHA VOOR

ANITHA.K.V
S. PRINCIPAL
SAMSKRUTHI SCHOOL
PANTHAYOOR

PART-D

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. _____ Date of Issuance _____

1 This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation
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Signature: _____

Name and Stamp of Issuing D.E.O.
(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION
ADMINISTRATION AT DISTRICT LEVEL

NAME OF DISTRICT:

Anurag Tripathi
ANURAG TRIPATHI, IRPS
SECRETARY
Central Board of Secondary Education
Preet Vihar, Delhi